

**The San Diego Community College District**

3375 Camino del Rio South, San Diego CA 92108

Risk Management Office

(619) 388-6953



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**EMPLOYEE NOTIFICATION OF PERSONAL PHYSICIAN**

**YOUR NAME:** \_\_\_\_\_  
**SOCIAL SECURITY NUMBER:** \_\_\_\_\_  
**WORK LOCATION:** \_\_\_\_\_

“...[I]f an employee has notified his or her employer in writing **prior to the date of injury** that he or she has a personal physician, the employee shall have the right to be treated by that physician from the date of injury.” (Section 4600, California Labor Code.)

Comment: \_\_\_\_\_

“Personal physician” is defined as “...the employee’s regular physician and surgeon...who has previously directed the medical treatment of the employee, and who retains the employee’s medical records, including his or her medical history.(Section 4600, California Labor Code.)

**In the event of an industrial injury, I desire to be treated by my personal physician listed below:**

**PHYSICIAN’S NAME:** \_\_\_\_\_  
**STREET ADDRESS:** \_\_\_\_\_  
**CITY:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_  
**TELEPHONE:** \_\_\_\_\_  
**YOUR SIGNATURE:** \_\_\_\_\_  
**TODAY’S DATE:** \_\_\_\_\_

*PLEASE RETURN COMPLETED FORM TO:*

Joyce Coggins,  
Administrative Technician  
SDCCD/Risk Management  
3375 Camino Del Rio South, Suite 385  
San Diego CA 9210

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*However*, if an employee has notified his or her employer in writing prior to the date of injury that he or she has a personal physician, the employee shall have the right to be treated by that physician from the date of injury.

For the purpose of this section, "personal physician" means the employee's regular physician and surgeon, licensed pursuant to Chapter 5 (commencing with Section 2000) of Division 2 of the Business and Professions Code, who has previously directed the medical treatment of the employee, and who retains the employee's medical records, including his or her medical history.